

**Neighborhood Watch
Board of Directors' Meeting
Columbia Police Department Conference Room
February 13th 2006**

Name	Present	Absent	1 st 3 year	2 nd 3 year	Expire
Conrad Howe	X		X		09/08
James Russell	X		X		09/07
Melissa Hendren	X			X	09/08
Brenda Campbell	X			X	09/07
Hugo Vianello	X		X		09/06
Dan Adams	X		X		09/08
Arthur Rikli	X			X	09/07
Anne Westfall		X		X	09/08
Jim Dyer	X		X		09/08
Mike Hayes	X				
John White		X			

The mission of Neighborhood Watch is to provide information and assistance which encourages neighborhood involvement to be effective watchful neighbors with the goal of reducing crime.

Meeting called to order at 8:05 AM by Mr. Howe.

The minutes from January 9th and 11th meeting were approved as written. There was a point of interest presented by Mrs. Campbell. She pointed out that there should be a line added to the budget to show the anticipated donations. As it is currently shown there is a \$1500 deficit from what is in the checking account as of September 30 and what is budgeted.

Treasurer reported that as of January 31st 2006 there was a balance of \$2839.78.

Old Business

Update 501 C 3. Mr. Russell reported that he had an e-mail from Chris Bach who works for Jim Marberry In which Chris had several question, and Mr. Russell wanted to get the boards input on some of the questions.

See fig. 1 for specific question.

2. By – Laws. Officer Hayes has sent the current by laws to Mr. Russell via e-mail.

3 Current list of board of directors, titles, and addresses. Mr. Russell confirmed that the list he had of all the board of directors was current.

There was also a suggestion that the current by- laws be sent out with the minutes this month.

Compensations for directors, and are they related. NO to both

4. Any one paid over \$50,000 or related to the directors.

5. There are no contracts.

6 Purpose, funds used for, mission/purpose.

To make it easier to raise funds from clubs, organizations, and individuals.

To fund programs on safety geared towards children

Mission just send the mission statement.

7 Will do fundraising. Type and description.

Yes, unsure at this point the board in the past has done a Golf Tournaments, dinner / entertainment.

8 Revenue and expenses for 4 years. Officer Hayes and Mrs. Hendren to investigate and see if those records were still available.

Any assets send the balance in checking account; board does not own any vehicles or equipment. The board has no debts or liabilities.

9Yes.

Web page update – Officer Hayes reported that the software has been installed on his and Jeanette’s computers. Sam Shelby with city IT group needs to meet with Wally Campbell, Officer Hayes, and Jeanette and do training. Then to run it in the test mode to make sure everything is working. After that it just needs to be linked to the City’s Web page.

Officer Hayes also suggested that there be a hit counter added.

Home Show – Will be February 24 – 26 at the Hearn Center. All the board members have signed up to work. The board just needs to around to help represent Neighborhood Watch and answer any questions. If you don’t know the answer then refer them to officer Hayes or one of the other officers that will be there. There will be a drawing for Westlake’s Gift Certificates and to get their names in the drawing they (people coming to the home show) will just need to answer 2 or 3 questions on home security.

Organization – There was a short discussion on Neighborhood Associations and Neighborhood Watch block Captains. It was brought out during this discussion that there was only one Neighborhood Association that there was any possible conflict so the board decided to drop any further discussion on this matter.

Mr. Russell reported that he had received the official notice from the state the name change had been official completed from the Missouri Secretary of State. See Fig. 2

Report from Officer Hayes.

Officer Hayes will give a presentation of the proposed Child Personal and Home Safety Poster Campaign to the Optimist club on 2/16/06. The proposed annual Poster Campaign will involve children, kindergarten through 5th grade, in public and private schools, and home schooled children who will make posters showing personal and home safety. Some type of prize will be given for the best posters

at each school and best poster in the City and to the respective teachers involved in those posters. Officer Hayes suggested that the judges of the posters include 1 or 2 NW Board members and commented that all of the \$1,000. sought for th Poster campaign will be spent for the campaign's expenses.

Motion made to adjourn – motion passed meeting was adjourned.

Respectfully Submitted

Jim Russell
Secretary

Fig. 1

James Russell

From: Christopher Bach [chris@mmbcpas.com]
Sent: Friday, February 03, 2006 10:35 AM
To: jdr141@mchsi.com
Cc: Jim Marberry
Subject: RE: Neighborhood Watch Application for Tax Exempt Status

Dear Mr. Russell,

My name is Chris Bach and I work with Jim Marberry. I have received a preliminary Federal Employee Identification Number which is 20-4233988. I have begun work on the application for 501c3 status (tax-exempt charity). The IRS application is over 12 pages of questions. To answer those questions, I need to ask you some questions and need some documents to finalize and send the application. Please answer the questions below to your best knowledge. Any documents can be sent via email or dropped off at our office.

- 1) Please provide a complete updated articles of incorporation.
- 2) Do you have by-laws? Please provide a copy if yes. *(yes)*
- 3) This is the list of the current board of directors:

Conrad Howe - *President*
James Russell - *secretary*
Melissa Hendren - *Treasurer*
Brenda Campbell
Hugo Vianello
Dan Adams
Arthur Rikli
Anne Westfall
Jim Dyer
Mike Hayes
John White *advisors only no voting*

Is this list complete and accurate? Please identify each directors title, if any and list each directors address. Any compensations for a director? Are any directors related to each other by family or business?

- 4) Any employees? Any people/businesses paid over \$50,000 or related to directors? *NO*
- 5) Does the organization have any contracts currently? *NO*
- 6) What are the purpose of getting tax exempt status? What will the use of the fund be? What is the mission/purpose?
- 7) Will the organization do fundraising? Please list type and give a description of each fundraising program.
- 8) The IRS requests revenue and expenses for 4 years. Any assets such as checking, cash, vehicles, equipment, etc. Any debts or liabilities? *none*
- 9) Do you want to be an organization that receives a "substantial part of its financial support in the form of contributions from publicly supported organizations(government) or the public"? *YES*

I appreciate your hard work for your organization. Let me know if you have any questions.

Thank you,
Chris

Chris Bach, CPA

2/3/2006

Fig. 2

