



Neighborhood Watch Meeting Minutes

January 12, 2015 — 5:45 p.m.

The mission of Neighborhood Watch is to provide information and assistance which encourages neighborhood involvement to be effective watchful neighbors with the goal of reducing crime.

Call to Order: Greg (Article III, Section 5, sub-section B. was invoked. Jeff made a motion that the absents by Greg be justified and he remain President of the Board. Second by Ron - Passed

Approval of previous month's meeting minutes: Bill/ Deanna - Approved

Treasurer's Report: Sandy Perley:

Approval of Treasurer Report: Bill/ Ron - Approved

Sign Committee Report: No new sign installed - added that the "Neighborhood Watch Block, Captain & Signs Sheet be handed out at Training sessions. Approved

Old Business:

- Video Update - Mediacom is still shooting footage.
- Vote on posting SOP and Bylaws that have been changed to Website. Approved to post Bylaws on website. (Jeff will contact Shelby)
- Vote on budget - Discussed and tabled to vote next meeting
- P.O. Box responsibility — Greg has key and will check box, Got a few things from Sherri
- Discuss issue of staggered board terms. Start date will be October 1st of each year.
- Review status of Twitter account. listed as Columbia NW, Deanna will control. Greg/Sandy - Approved
- Auburn Hills- Elaine Heckenkamp presented questions they have on forming watch groups and getting signs. Mary said she would work with Elaine.
- 2015 Training Dates - Ron present the proposed training dates and locations for 2015 which are: 3/11 at Derby Ridge, 5/13 at Mill Creek, 7/15 at Grant, 8/14 at Senior Center, 9/16 at Paxton Keeley, 11/18 at Eugene Field

New Business:

- Neighborhood Specific Training Sessions — review Jeff's Criteria - Discussed and ask for some changes. Jeff will incorporate changes for next meeting.
- NW app - Discussed - Noted that there was a small cost involved. Wanted to actually try this app before Board acted on this item.
- Melvin reports that burglaries are up, Beat 60 seems to be the hotspot and Bedford Walk has had some garage door open incidents
- Drop Box - Deanna has set this up - Training for us novices?
- New Board Member - Elaine Heckenkamp agree to become a member of the Board - Greg/ Sandy - Approved
- Goals for 2015:
 - Update members list)-
 - Update Captain's list) - Agreed that we need to work on captains list first. Of the 381 total captains we have over 200 do not have an email address listed. Jeff will divide the list up so the Board members can call these captains and update their information and hopefully get an email address from them.
 - Update Watch groups)
 - Increase trainings to 6 for the year- Ron present the proposed training dates and locations for 2015.
 - Update SOP and Bylaws - Done

Board member attendance and terms

Name	Present	Absent	Term	1st 3 Year	2nd 3 Year	Term Ends
Greg Reed, President	X				x	2017
Bill Pauls VP	X			x		2016
Jeff Hempstead - Secretary	X			x		2015
Sandy Perley, Treasurer	X			x		2017
Deanna Leimbach	X			x		2017
Ron Barthels	X			x		2016
Andre Bernacik	X			x		2015
Melvin Buckner-Police advisor		X				
Irwin Schneider	X			x		2016
Elaine Heckenkamp	X			x		2015
Sam Losapio Ex Facto Member	X					
Mary Wozny Ex Facto Member	X					

Check Register

Check Register Account d 0005111407

Columbia Neighborhood Watch

Calendar Year

Number	Date	Description of Transaction	Disbursement Reason	Debit (-)	Credit (+)	Balance
	1/1/14	Previous balance			\$2,101.54	\$2,101.54
1204	1/17/14	AlumniOnline	Web Site Domain Registration	\$14.99		\$2,086.55
	1/31/14	interest			\$0.02	\$2,086.57
	2/28/14	interest			\$0.02	\$2,086.59
	3/31/14	Interest			\$0.02	\$2,086.61
	4/10/14	Donations . Hanover Training Session			\$13.00	\$2,099.61
1205	4/14/14	USPS	Stamp Purchase	\$19.60		\$2,080.01
	4/30/14	Interest			\$0.02	\$2,080.03
1206	5/27/2014	Columbia Daily Tribune	Smithton Training Session Advertismnt	\$152.80		\$1,927.23
1207	5/27/14	PensXpress	Purchase of Logo Ink Pens	\$150.00		\$1,777.23
	5/30/14	interest			\$0.02	\$1,777.25
Elect	6/3/14	West Bend Mutual	Directors and Officers Policy Premium	\$450.00		\$1,327.25
1208	6/11/14	The UPS Store #1428	Postal Box Annual Rental Fee	\$168.00		\$1,159.25
	6/24/14	Deposit	Funding horn City of Columbia		\$3,000.00	\$4,159.25
	6/30/14	Interest			\$0.02	\$4,159.27
1209	7/19/14	Columbia Daily Tribune	8/4/14 Training Session Ad - Senior Or	\$152.80		\$4,006.47
1210	7/19/14	NNWI	Brochures, Signs and Decals	\$3,181.85		\$824.62
1211	7/24/14	Columbia Daily Tribune	National Night Out Ad - 8/5/14	\$152.80		\$671.82
	7/30/14	Interest			\$0.03	\$671.85
	8/31/14	Service Charge		\$7.50		\$664.35
	8/31/14	Interest			\$0.01	\$664.36
1212	9/10/14	Columbia Daily Tribune	Annual Meeting Ad	\$152.80		\$511.56
	9/15/14	Deposit from City Council			\$3,000.00	\$3,511.56
1213	9/25/14	Columbia Daily Tribune	Gentry Training Session Ad	\$152.80		\$3,358.76
1214	9/30/14	OnMedia	Video Production Deposit	\$3,000.00		\$358.76
	9/30/14	Interest			\$0.02	\$358.78
	10/14/14	Deposit	Cash Donation		\$40.00	\$398.78
	12/3/14	Deposit	Funding from City of Columbia		\$2,500.00	\$2,898.78
			Totals	\$7,755.94	\$10,654.72	\$2,898.78

Donation Receipt from Neighborhood Watch of Columbia, Missouri

Questions? Contact the Columbia Neighborhood Watch at 503 East Nifong, Box #183, Columbia, MO 65201-3717

Donor name	alumnionline web services
Address	2751 Penny Lane
City	Columbia
State/ Province	MO
Postal code	65202
Phone	573-815-0550
Total pledge amount	

Type of donation	Software
Description	Design and maintenance of "Columbia Neighborhood Watch" of Columbia, Missouri Web Site
Value	\$455.00

Thank you for your generous support!



January 10, 2015

Mr. Sam Shelby
Alumnionline Web Services
2751 Penny Ln
Columbia, MO 65202

Dear Mr. Shelby:

Thank you for your recent gift of \$455.00 to Neighborhood Watch of Columbia, Missouri. The total value of your donated contribution reflects software maintenance, design and creation of the Neighborhood Watch Web Site.

Because of concerned citizens such as you, Neighborhood Watch is able to continue this volunteer neighborhood "self-help" crime prevention program that has been so successful.

I have attached a Donation Receipt for your records.

Again, thank you for your interest in and support of Neighborhood Watch.

Sincerely,

Sandy Perley

Sandy Perley, Treasurer
200 Caribou Dr
Columbia, MO 65202

NOTE: Please save this letter for your 2014 tax record, as a 501 (c) (3) Public Charity contribution. *Neighborhood Watch* of Columbia, Missouri, did not provide goods or services in whole or partial consideration for the above contribution.

Columbia Neighborhood Watch • 503 East Nifong • Box 183 • Columbia • MO • 65201-3717

SALES INVOICE

alumnionline web services

2751 Penny Lane, Columbia, MO 65202

Phone (573) 823-1763

alumnionline@gmail.com

INVOICE #

Date: December 31, 2014

To: Columbia Neighborhood Watch
503 East Nifong, #183
Columbia, Missouri, 65201-3717

salesperson	job	payment terms	due date
Sam Shelby	Columbia Neighborhood Watch	Net 30	

qty	L	description	unit price	I	line total
10		Upgrade Content Editor and File Manager		35	\$350.00
0.5		Correct issue with logo image on home page		35	\$17.50
0.5		Created meeting minute archive		35	\$17.50
0.5		National Night Out Event Posting		35	\$17.50
1		Post meeting minutes		35	\$35.00
0.5		Update Link		35	\$17.50
					\$-
					\$-
					\$-
					\$-
					\$-
					\$-
					\$-
					\$-

Subtotal	\$455.00
Sales Tax	\$0
Total	\$455.00

Send check payable to AlumniOnline Web Services to address provided above
Thank you for your business!
 Visit us online at: <http://web.alumnionline.org>

Columbia Neighborhood Watch Expense Budget Proposal

Calendar Year
Through 08/31/2014

Operating	Budget 2015	Budget 2014	Actual	Date of Trans	Difference (\$)	Difference (%)
Advertising	\$1,222.40	\$100.00	\$458.40	Multiple	-\$764.00	-62.5%
Copy Services	\$100.00	\$100.00			-\$100.00	0.0%
Directors and Officers Insurance	\$450.00	\$450.00	\$450.00	6/3/2014	\$0.00	0.0%
Legal and auditing	\$0.00	\$0.00			\$0.00	0.0%
Mail Box Rental - UPS Store	\$168.00	\$132.00	\$168.00	6/11/2014	\$0.00	0.0%
National NW Association Dues	\$25.00	\$25.00			-\$25.00	0.0%
National Night Out	\$200.00	\$200.00			-\$200.00	0.0%
Signs and Brackets	\$500.00	\$500.00	\$3,181.85	7/19/2014	\$2,681.85	536.4%
Postage	\$2,000.00	\$100.00	\$19.60	4/14/2014	-\$1,980.40	-99.0%
Promotional Items	\$200.00	\$0.00	\$150.00	5/29/2014	\$150.00	100.0%
Secretary of State Registration - Biennial Registration	\$20.00	\$20.00			-\$20.00	0.0%
Supplies - Miscellaneous	\$100.00	\$0.00			-\$100.00	0.0%
Video Update	\$1,500.00	\$1,500.00			-\$1,500.00	0.0%
Website - Annual Registration Fee	\$15.00	\$10.00	\$14.99	1/17/2014	-\$0.01	-0.1%
Miscellaneous	\$100.00	\$100.00	\$7.50	8/31/2014	-\$92.50	-92.5%
Total Expenses	\$ 6,600.40	\$ 3,237.00	\$ 4,450.34		\$ (2,150.06)	-32.6%

Neighborhood specific training sessions

The Neighborhood Watch Board may entertain request for "neighborhood specific training sessions" if the following requirements are met and then the Board votes to approve the training,

- A) That at least Two Board members and the Police advisor are available for the proposed training date.
- B) That the requester has a proper place to conduct the training. ie: A place out of the weather, electricity, spot for a data projection screen.
- C) That the requesting party has at least fifteen individuals for the training session.
- D) Liability release?
- E) The request is made before the monthly Neighborhood Watch Board meeting and the training date is at least one week after said meeting.
- F) The future captain information is included. ie:
Name, Address, Email, etc:

2015 goals for columbia neighborhood watch

- Update members list
- Update Captains list
- Update Watch groups
- 6 Training sessions
- Update SOP & Bylaws

Issues we need to address:

- Who's in charge of facebook? Password etc.
- Who's in charge of Web page? Password etc.
- Who's in charge of email? Password etc.
- Data disk, where stored? How many copies? Who has access?
- Training: Video - where stored? How many copies? Who has access?
Powerpoint - where stored? How many copies? Who has access?